



TRINITY CATHOLIC SCHOOLS



Board of Directors Meeting Minutes Wednesday, May 29, 2024 3:30 pm; Trinity Junior High & High School

Present: Fr. Grant Dvorak, Melissa Eberts (1st Term – July 25), Brian Frank (1st Term – July 25), Bill Jerome (2nd Term – July 24), Msgr. Tom Richter, Fr. Robert Shea, Fr. Brandon Wolf

Absent: Bishop David D. Kagan, Jared Erie (1st Term – July 24), Fr. Justin Waltz

Others Present: Tina Johnson, Josh Kralicek, DeAnn Scheeler, Marya Skaare, Fr. Christian Smith, JoLyn Tessier

1. Call to Order

Vice President Msgr. Richter called the meeting to order at 3:30 pm.

2. Prayer

Led by Fr. Justin Waltz

3. Approval of Agenda and Minutes

3.1 Agenda of May 29, 2024

MOTION BY: Fr. Robert Shea

SECONDED BY: Fr. Justin Waltz

To approve agenda of May 29, 2024 as presented.

Motion carried unanimously

3.2 Minutes of April 24, 2024

MOTION BY: Mr. Brian Frank

SECONDED BY: Fr. Justin Waltz

To approve minutes of April 24, 2024 as presented.

Motion carried unanimously

4. Presentations - None

5. Financial Reports

5.1 Financial Report through April – Mrs. Tina Johnson [action]

Mrs. Johnson presented the financial report through April.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Fr. Brandon Wolf

To approve the April financial report as presented.

DISPOSITION: Motion carried unanimously

5.2 BOC Report – Mr. Jared Erie

Mr. Erie was not in attendance. Mrs. Skaare stated the meeting was held via email.

6. Old Business

6.1 ECC Phase II Update

Mrs. Skaare handed out photos of the gym interior to date. Basketball hoops have been installed, tile work is done and matches other buildings in our system. She also stated enrollment for the 2024-2025 school year is positive with 636 currently registered in K-12.

7. New Business - None

8. Administration Reports (discussion)

- a. Office of Mission Advancement Report – Mrs. DeAnn Scheeler
- b. Chaplain's Report – Fr. Grant Dvorak
- c. Titan Tots Preschool & TEC Director's Report – Mrs. Nikki Tyrrell
- d. Trinity Elementary East & West Principal's Report – Mrs. JoLyn Tessier
- e. Trinity Elementary North Principal's Report – Mr. Josh Kralicek
- f. Trinity Junior High & High School Dean of Students' Report – Fr. Christian Smith

9. President's Report – Mrs. Marya Skaare

Mrs. Skaare congratulated the golf team on taking first at regionals and joins football, volleyball, and speech as regional champs this year. She updated the Board on positions still open for the fall and emphasized the need for kitchen help.

10. Next Meeting

Wednesday, July 31, 2024, 3:30 pm at Trinity Junior High & High School.

11. Adjournment and Closing Prayer

Meeting was adjourned at 3:58 pm. Fr. Robert Shea led closing prayer.

12. Executive Session - None